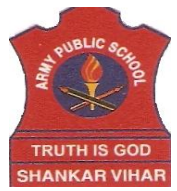


**ARMY PUBLIC SCHOOL SHANKAR VIHAR DELHI CANTT-110010**  
**TRANSFER CERTIFICATE (TC) APPLICATION FORM**  
**(CLEARANCE FORM)**



This is to certify that there is nothing outstanding against my ward as under:-

Name of Student: **(In Block Letters)**: \_\_\_\_\_ **TC No. issued** : \_\_\_\_\_ (for Office Use only)

**Category : SC/ST/OBC/GEN** : \_\_\_\_\_ **Stream With Optional Sub** : (Applicable for class XI & XII only) \_\_\_\_\_

Admission No. \_\_\_\_\_ Class/Section \_\_\_\_\_ Date of Birth (DOB): \_\_\_\_\_

Fathers' Rank & Name: **(In Block Letters)**: \_\_\_\_\_ Mother's Name: **(In Block Letters)**: \_\_\_\_\_

**Reasons for withdrawal:** \_\_\_\_\_

(a) Attendance Verification from Class Teacher with last date of attendance: \_\_\_\_\_

(i) Total No. of working School days: \_\_\_\_\_

(ii) No. of days the child attended the School: \_\_\_\_\_

**(SIGNATURE OF THE CLASS TEACHER WITH DATE)**

(iii) Vidhyarthi Suraksha Kavach (VSK) Insurance charged upto: **(Accts-Fee)** \_\_\_\_\_

(b) **Librarian**: \_\_\_\_\_ (c) **Sports I/C** : \_\_\_\_\_ (Mention the game in which the student participated during this school tenure- if applicable)

(d) **NCC I/C**: \_\_\_\_\_ (Mention Certificate 'Grade' for class VIII TO X - if applicable) (e) **Adm Office**: (if applicable) \_\_\_\_\_

(f) **Fee Incharge : Tuition Fee & Annual Fee Charges charged upto (Accts-Fee)** \_\_\_\_\_

Forwarding address of the parents (New Unit Address) \_\_\_\_\_

Next residential address of the Parents:- \_\_\_\_\_ School in which admission is sought: \_\_\_\_\_

**(SIGNATURE OF PARENTS WITH DATE)**

**Mobile No. of Parents:** \_\_\_\_\_

<b>Date of Admission in the School (DOA)</b>	_____
<b>Class in which the Child admitted in the School</b>	_____

**RECEIPT**

Received from the Principal, Army Public School Shankar Vihar a sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) on account of refund of security deposit and other excess payment made (as shown below for my ward, received through Cheque No. \_\_\_\_\_ Dated \_\_\_\_\_.

- |                                  |             |
|----------------------------------|-------------|
| (a) Security Deposit             | - Rs. _____ |
| (b) Tuition Fee                  | - Rs. _____ |
| (c) Annual Charges               | - Rs. _____ |
| (d) Development Charges          | - Rs. _____ |
| (e) Computer Fee/Science Fee/NIE | - Rs. _____ |
| (f) Others                       | - Rs. _____ |
| <b>TOTAL</b>                     | - Rs. _____ |

Signature of Parents: \_\_\_\_\_  
 Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Note: Kindly enclosed with the Clearance Form (a) Previous Class Result Mark Sheet (Photocopy)**

**(b) Cancelled Cheque of parents Bank Account duly mentioned Adm No. , Name of Student & Class/Sec on back side of the cheque. (mandatory to all parents)**

**(c) Get start clearance from Class Teacher first.**