

ARMY PUBLIC SCHOOL SHANKAR VIHAR
APPLICATION FOR THE POST OF VICE PRINCIPAL

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1 **PERSONAL DATA :**

- (a) Name in full (Block letters) : _____
- (b) Son/Daughter/wife of : _____
- (c) Date of Birth : _____ (Age as on 01 Apr 2020 : ___ Yrs ___ Months)
- (d) Nationality : _____
- (e) State : _____
- (f) Residential Address -----

- (g) Contact Details :-
Landline No(with STD Code) -----
Mob No -----
Email ID -----

2. **PRESENT /PREVIOUS OCCUPATION:**

- (a) Designation of Post : _____
- (b) Name and Address of Institution/Organization : _____
- (c) Designation of superior In charge : _____
- (d) Contact No of superior(for verification if need be) : _____
: _____
- (e) Period of notice you will have to give, if selected?
- (f) Salary drawn on current appt ? : _____

3 **FAMILY LIFE**

- (a) Marital status
Single/Married/Widowed
- (b) If married/widowed
Name & occupation of spouse

No of children with age and sex

11. ADIMINSTRATIVE EXPERIENCE: (Exact dates to be indicated)

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

Nature of Appt	School	Type of Duty Performed	Administrative Experience year		Total Exp in Years
			From	To	

12. APTITUDE:

- (a) Subject(s) which you enjoy teaching most? _____
- (b) Other area (Cultural activities): _____
- (c) Which major games do you play? _____

13. HEALTH:

- (a) What kind of health do you keep?
- (b) Are you under any medical treatment/assistance for the disease you are suffering from
- (c) Are you differently abled? Give details

14. COMPUTER KNOWLEDGE (Separate sheet can be att.)

- (a) Have you done any degree/diploma in computer give details:
- (b) Any experience on working on computer Details.
- (c) Do you own a personal Laptop, if yes give details:
- (d) Your knowledge of computer hardware :

Excellent	Good	Average
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15. PROFILE

(a) Kindly indicate in 500 words your personal characteristics, interests and aspirations that you have, which you believe will be valuable to this institution:

16. Financial Literacy

- (i) Preparation of school Budget (Yes / No)
- (ii) Interpretation of Balance Sheet & Income and Expenditure Accounts (Yes / No)

17. Knowledge about

- (i) CBSE Bye Laws (Latest updates)

Excellent	Good	Average
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- (ii) DSEA&R – 1973 Act

Excellent	Good	Average
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- (iii) POCSO Act

Excellent	Good	Average
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- (iv) Right to Education Act (RTE Act)

Excellent	Good	Average
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- (v) Right to Information Act (RTI Act)

Excellent	Good	Average
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18. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives)

(a) Name: _____	(b) Name _____
Address _____	Address: _____
_____	_____

Date

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(Signature of applicant)